



Bonneville Power Administration's Other Utility (OU) Coordinator Roles and Responsibilities

In order to ensure consistency BPA requires a single point of contact (OU Coordinator). BPA and the OU Coordinator will work together closely to ensure that guidelines are followed to ensure maximum outcomes are achieved.

OU Coordinator:

- Complete Access Request for new and recertification's
- Respond to Monthly access verification reports
- Subject Matter Expert at the utility for internal questions
- Report Revocations for lost and stolen badges
- Respond to Notice of Alleged Violation (NOAV)

BPA Coordinator:

- Provide Customer support
- Coordinate new and recertification Access process
- Coordinate monthly access verification
- Manage internal customer database
- Coordinate Revocations and Violations