



**BONNEVILLE POWER ADMINISTRATION**  
**DETAIL – NON-COMPETITIVE TEMPORARY PROMOTION OPPORTUNITY**  
**INTEREST ANNOUNCEMENT FY24-MT-001 Chief Business Transformation Officer –**  
**GS-0340-15-Temporary Promotion-Detail**

**Chief Business Transformation Officer**

*PD – J08100*

*For Classified position GS-0340-15*

*Pay Range: \$154,613 - \$191,900 per year*

*Full-time for 120 days*

*Number of Vacancies: 1*

**OPENS: 6/25/2024**

**CLOSES: 6/30/2024**

**POSITION LOCATION:** Portland, OR (Headquarters)

**WHO MAY APPLY:** Any Bonneville Power Administration employee with current competitive career conditional/career status currently at the GS-14 or 15 grade level. This is a non-competitive temporary promotion or detail NTE 120 days. Employees will need to confirm they have their supervisor's approval when applying for the non-competitive temporary promotion or detail.

Employees who have non-competitively served a total of 120 days in a temporary promotion or detail to a higher grade within the preceding 12 months are not eligible for a higher-graded opportunity. Contact Rachel Rodriguez at 503-230-3198 if you have questions regarding your eligibility.

**NOTES:** The successful candidate will be detailed or non-competitively temporarily promoted to the position of Chief Business Transformation Officer. Selection from this interest announcement is subject to the requirements of applicable employment practices. Any promotion associated with this announcement will be subject to the following:

- When an employee already holds the same grade or higher as the position of interest on a permanent basis, then the action will be processed as a detail and may be made for a period up to one year, in 120-day increments. When appropriate, details may be extended for an additional year, in 120-day increments.
- When an employee holds a lower graded position or is in a position with lower-graded promotion potential than the position of interest, s/he is prohibited from serving in a higher-graded position for more than 120-days in a 52-week period. The action may be processed as a detail or non-competitive temporary promotion at management's discretion. Employees selected for a non-competitive temporary promotion must meet time in grade, experience, and any minimum education requirements specified under Special Skills & Abilities below. Those who do not meet the time in grade or qualifications requirement(s) may be eligible to accrue experience during a detail. Non-competitive temporary promotions or details to a higher grade may not be extended or made permanent.
- The employee will be returned to his/her permanent position of record (i.e., position prior to detail) upon completion of the non-competitive temporary promotion or detail opportunity.
- Temporary promotions and details may be terminated at any time based on the needs of management.

- Multiple selections may be made from this interest announcement to fill the position on a rotational basis.

**GENERAL INFORMATION:**

The Director of Business Transformation reports directly to the Chief Operating Officer and provides executive leadership in the development and execution of cross-agency initiatives, overseeing Market Transformation, Enterprise Architecture and Portfolio Delivery.

**DUTIES:**

- Responsible for the successful development and execution of critical business initiatives, including Corporate Modernization and Day-Ahead Markets, designed to ensure BPA will be an engine of the Northwest's economic prosperity and environmental sustainability.
- Oversee definition of large initiatives involving people, processes, and technology; ensuring programs and projects (change initiatives) meet objectives on time and on budget and that adoption is optimal to drive benefit realization; establishing enterprise architecture and management standards that ensure consistent and optimal approaches across the agency portfolio and deliver best-fit and cost-effective solutions.
- Leverage change management strategies and plans to engage stakeholders, assess business impacts, enable transitions, and drive solution adoption and benefits realization to achieve business transformation.
- Provide leadership and collaborate with other Front Office Executives, Senior Vice Presidents and Executive Vice Presidents to ensure consistent implementation and execution of initiatives across the agency.
- Support BTO's overall mission of driving enterprise business process change, communication and continuous improvement while leverage technology investments that enable an adaptive application set to support flexibility and integration with quickly progressing industry trends.
- Provides leadership and oversight of BPA-wide internal management vision, strategies, and policies that promote and strengthen management processes and practices across BPA business units.
- Oversee budget management and development for SOY and IPR.
- Serve as a member of the Enterprise Board and Executive Team.

**SPECIAL SKILLS & ABILITIES:**

Employees with at least one year of specialized experience at the next lower grade level in the Federal service may be eligible for temporary promotion. Specialized experience for this position is defined as:

**Specialized experience is defined as: Experience (1) defining an organization's management practices and technology initiatives to ensure business goals and objectives are achieved; AND (2) leading the development and implementation of business process change and continuous improvement to support integration with progressive industry trends.**

**HOW TO APPLY:**

Complete a brief memo of interest describing your interest in this detail – temporary promotion assignment and your relevant experience. Submit your memo and a signed Supervisory Acknowledgement statement (below) by close of business on **7/5/2024** to **[jdcook@bpa.gov](mailto:jdcook@bpa.gov)**. Do NOT submit a resume.

***SUPERVISOR'S ACKNOWLEDGEMENT***

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I acknowledge that \_\_\_\_\_ has requested consideration for this position. I understand this temporary assignment is a detail or temporary promotion NTE 120 days.

I am willing to consider approving the detail and understand the salary, travel, lodging, M&IE costs and/or FTE for the duration of the detail will be funded by MT.

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Title: \_\_\_\_\_ Routing: \_\_\_\_\_