

Bonneville Power Administration

Average System Cost Filing Requirements

General Standards

The general standards apply to the extent available in the format requested.

- All computer files should be in Excel or executable in Excel (with linkages intact) or Microsoft Word.
- Image files should be avoided.
- Nominally numeric data fields, such as account numbers or negative values, should contain numeric data and not literal data.
- All computer files performing calculations should operate so that a changed input causes a change in output.
- For data requests and discovery, answers to BPA and other party data requests should be as complete and thorough as discovery requests from state regulatory commissions.

If the responses to data requests are not understandable by BPA staff at the conclusion of the discovery period in the ASC Review Process, the amounts will be functionalized to Distribution/Other or Production, as appropriate.

Data request responses with voluminous data should be provided in computer files.

Electronic Media. Provide electronic copies of the Appendix 1 Filing (Excel) and ASC Forecast Model, and all additional schedules and work papers that support your filing.

Work papers and Exhibits. Provide a complete, fully indexed and cross-referenced set of work papers supporting the ASC Filing.

Direct Analysis. For accounts that require Direct Analysis, provide in a computer file or separate worksheet for each account:

- a. Source of the items included in analysis
- b. The dollar amount subject to analysis.
- c. If allocation factors are used, provide identification and explain the rationale for each allocation factor used.
- d. All work papers or analysis relating to these accounts that were provided to state regulatory commissions.